

**GRAND RIVER DAM AUTHORITY**

**Administrative Rules Report | Executive Order 2020-03**

**Comprehensive Review of Administrative Rules as of July 28, 2020**

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**Method Used to Conduct Review:** The GRDA reviewed its administrative rules in comparison with state statutes and its internal policies and procedures to identify duplicative, outdated, unnecessary, and costly regulations.

**TOTAL NUMBER OF UNECESSARY, COSTLY, INEFFECTIVE, DUPLICATIVE OR OUTDATED REGULATIONS: 11**

**Title 300 Grand River Dam Authority**

**Chapter 20-Acquisition Policy**

Section	Title	Date Created	Costly	Ineffective	Duplicate	Location Of Duplication	Outdated/ Unnecessary	Necessary	Explanation of determined category
20-1-1 (e)(6)(I)	Introduction to acquisition rules	06/27/13					✓		Under the GRDA’s Acquisition Policy, “emergency acquisitions” are defined as acquisitions that are “made without following normal acquisition procedures in order to obtain goods or services to meet an urgent and unexpected requirement.” OAC 300:20–1–1(e)(6)(I). The rule outlines nine categories of events that qualify as emergencies, including “[e]mergency acquisitions made pursuant to Title 61 of the Oklahoma Statutes.” However, pursuant to 82 O.S. § 862.1(3), the GRDA is exempt from Title 61. This portion of the rule is, therefore, outdated and unnecessary.
20-1-4 (a)-(g)	Responsibilities	05/25/06		✓			✓		This provision of the GRDA’s Acquisition Policy purports to establish the responsibilities of the Board of Directors, the Chief Executive Officer and his delegates, and the Central Purchasing Unit. This rule is unnecessary, as these responsibilities should be

									determined internally consistent with the provisions of 82 O.S. § 861, <i>et seq.</i> , rather than through an administrative rule. Further, some of the requirements of the rule are not reasonable. For instance, the “Central Purchasing Unit,” (i.e. the GRDA’s purchasing department) is not always responsible “for making the final determination of source of supply, ultimate quantities acquired, delivery schedule, price, and commercial terms.” Those matters may be decided by the Chief Executive Officer, department vice president, legal counsel, or other subject matter expert.
20-1-5	Gifts and gratuities	05/25/06			✓		✓		This rule simply provides: “The Authority and employees shall follow the rules promulgated by the Oklahoma Ethics Commission.” Under Oklahoma law, employees of the State of Oklahoma are obligated to follow the rules established by the Oklahoma Ethics Commission. It is unnecessary and duplicative to restate that obligation in an administrative regulation.
20-1-6	Inspections and defects	05/25/06					✓		This rule deals with the receipt and inspection of items purchased by the GRDA. These matters should be established by internal procedures, rather than by an administrative regulation that has the effect of a statute.
20-1-7	Local acquisitions	05/25/06					✓		This rule establishes the policy of the GRDA “to encourage meaningful participation by local vendor sources, whenever possible, to provide useful and acceptable quality services or materials at competitive prices.” This should be an internal policy, rather than an administrative regulation that has the effect of a statute.
20-1-8	State of Oklahoma statewide and state use contracts	05/25/06			✓		✓		The rule is unnecessary and duplicative. As an agency of the State of Oklahoma, the GRDA may utilize statewide contracts awarded by OMES without this administrative regulation.
20-1-12	Change orders	05/25/06			✓		✓		This rule provides: “All change orders shall be approved by the General Manager or designee, unless otherwise required by statute to be approved by the Board of

									Directors.” The approval of contracts and amendments to those contracts are already addressed by state statute.
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Chapter 30-Aircraft Travel Use Logs

Section	Title	Date Created	Costly	Ineffective	Duplicate	Location Of Duplication	Outdated/ Unnecessary	Necessary	Explanation of determined category
30-1-1	Purpose	05/25/06					✓		The rule is outdated and unnecessary, as GRDA is exempt from the State Travel Reimbursement Act pursuant to 82 O.S. § 862.1(5).
30-1-2	Use of the travel use log form	05/25/06					✓		The rule is outdated and unnecessary, as GRDA is exempt from the State Travel Reimbursement Act pursuant to 82 O.S. § 862.1(5).
30-1-3	Travel use log as open record	05/25/06					✓		The rule is outdated and unnecessary, as GRDA is exempt from the State Travel Reimbursement Act pursuant to 82 O.S. § 862.1(5).
30-1-4	Summaries of travel use log forms	05/25/06					✓		The rule is outdated and unnecessary, as GRDA is exempt from the State Travel Reimbursement Act pursuant to 82 O.S. § 862.1(5).

END OF REPORT